GOVERNMENT COLLEGE OF ENGINEERING, JALGAON

(An Autonomous Institute of Government of Maharashtra)
"Globally Accepted Engineers with Human Skills"
National Highway No. : 6 Jalgaon - 425002

Phone No.%& 0257-2281522	**Fax No.:-** 0257-2281319
Web Site:& www.gcoej.ac.in	**E-mail :-**

OW No.: GCOEJ/AEC/MIS/2023-2024/ 859

ENQUIRY LETTER

Date: **2 7 MAR 2024**

To,

_____

_____

Subject: Inviting quotation for the Management Information System for Government College of Engineering, Jalgaon

Sir,

With reference to above subject, sealed quotations are invited for the following items, on or before **08/04/2024** up to **05:00 pm.** Quotations received against this inquiry will be opened on **10/04/2024** **at 03.00 p.m.** The representative of all those suppliers who has submitted the quotations on or before the due date may remain present on the date and time of opening of quotation. Those who will fulfill following terms and conditions only will be considered for competitive bidding.

TERMS & CONDITIONS: -

1. Quotation shall be submitted in sealed envelope superscribing **"The Principal, Govt. College of Engg. Jalgaon" (GCOEJ/AEC/MIS/2023-2024/) "** during the office hours.
2. Quotations can be dropped in the Quotation Box placed in the office of this institute. However, this office does not take any guarantee of not receiving the sealed envelope within time. Quotation can also be sent through speed post/courier on above address.
3. Separate sealed envelopes should be submitted for each enquiry consisting of two sealed envelope one containing technical specifications along with necessary documents as mentioned in the enquiry letter and other envelope containing rates mentioning clearly basic price, taxes and other charges if any.
4. The items shall be supplied at the college site at your own cost.
5. Rates shall be quoted inclusive of all taxes, freight, packing, forwarding, charges etc., to the college site.
6. GST if applicable (clearly mention in quotation) will be as per latest Govt. rules.
7. Period of supply of all the items shall be 04 weeks after issuing the order.
8. All other taxes and any miscellaneous expenses shall be inclusive in the quoted price.
9. Validity of your quotation will be considered for up to 3 months.
10. Principal can call for a pre-bid qualification demonstration, if required.
11. Principal reserves the right to cancel the bidding process at any stage, without giving any reasons.
12. **Vendors should have provided services to at least 3 Government/Government Aided institutes or universities. The Vendor has to attach documentary proof against this claim.**
13. **Quoted price shall be per student per year inclusive of support/customization. The quoted price should be for 800 students. The student count may increase in subsequent year. The quoted price should be valid for next 3 years.**
14. **The data migration from one MIS software which the institute is using earlier shall be completed from the vendor's side and data of all the students in the older software need to be migrated to new system for generation of requisite academic reports.**
15. **Following documents shall be attached by the vender along with proposal:**
    a. **Photocopy of Balance sheet , profit and loss statement of last three years.**

b. Original Affidavit claiming that the vendor is not blacklisted by any state or central government department.
c. Photocopy of Income Tax Return of last 3 years
d. Photocopy of PAN Card and Income Tax Registration certificate.

Following Table lists out the Technical Specifications/features.

Sr.No.	Expected Modules	Minimal Features Expected
1	Administrative Component	• Online admission management • Uploading and viewing documents of users taking admission. • Online fee collection of admission, examination etc. • Online Payment Gateway Integration • Program-wise Category-wise Fee Configuration • Admission Fee installment configuration • Fee receipt generation for admission and examination • Facility part payment of fees of the students while taking admission in academic year • User creation and management • Authentication and authorization along with messages/notifications/SMS/email etc. • Mobile app and web application for all facilities • PRN (The unique Identification number of the students) generation along with rule configuration • Uploading students document, photo etc • Report generation after admission and uploading all required documents • Reports for LC, Gap, P.H. certificate. • Verification of degree on request by employer, universities • ID card generation, bonafide generation, search student by PRN • Upload notices for students and faculties • Online functionalities of administration
2	Students perspective	• Student Profile Management • Notification through email, app for notices • Mobile App as well as web application for students that facilitates exam registration, application for revaluation, course registration, check results, notices, fee payment, download hall ticket, etc. • Authentication and authorization for both mobile app and web application • App should also allow student to raise request like bonafide, transcript etc • Leave application • Grievances and Redressal • Submit assignments, class tests.
3	Faculty Perspective	• Faculty profile management • Notification through email, app for notices • Mobile App as well as web application which facilitates the teaching plan, lab plan creation, attendance management, assignment and assessment management, posting notices for students • Create question bank of subject, paper setting supporting special symbols required for mathematics, diagram creation for End Semester examination and mid semester examination. • Mark entry for continuous assessment , end semester practical examination • Mark entry Report generation • Content creation and sharing with student • Tracking progress of students in assessment • Generate various reports required for the NAAC, NBA, academic audit • Defining department time table and schedules • CO-PO mapping and attainment

4	Academic and Exam Related Perspective	- Data upload facility for Admission data of first year and Direct Second Year Engineering Admission portal. - NEP based Program creation, course creation - NEP based Course wise credit configuration - Start and stop periodic activities like exam registration, course registration for students - Start and stop activities like mark entry for continuous assessment, end sem practical exam mark entry - Verification and Approval of registration to first year - Upload notices for students and faculties - Exam Session wise Fee configuration - Defining academic calendar - Defining exam time table - Generating seating arrangements, allocation of supervisors for end semester examination - Generating attendance for examination - Generating time extension certificate for temporary handicap and permanent student examination wise. - Subject wise mark entry for end semester theory exam evaluation - Facility for grace registration/grace mark entry/grace balance of student - Generating various reports branch/semester wise in required format(Few standard report formats and respective codes are already defined in AEC cell rule book.) required for declaring results - Generation of branch wise, semester wise, course wise student pass/fail count/list in excel - Generating score cards - Generating result analysis reports (Statistical/ Categorywise/Category Gradewise) - Managing student course wise feedback - Eligibility verification as per rules defined by Academic and Examination cell of institute. - Generation of Leaving Certificate, Migration certificate, Provisional Degree Certificates with distribution list, Transcript, Grade card verification, Course Completion certificate, CGPA to Percentage conversion certificate. - Generation of topper's list, convocation list, merit list of passout student, passout students list with all details(Mobile No, Email, Admission Year, Passing year etc in PDF/excel/word format. - Generating granted/not granted report based on documents uploaded by student. - Generate final degree certificate data in excel, pdf as per NMU Jalgaon format. - Integration with digilocker using ABC ID, Credit transfer

Principal

Government College of Engineering, Jalgaon